



भारत सरकार / Government of India

आयकर विभाग/ INCOME TAX DEPARTMENT

आयकर अपर / संयुक्त आयुक्त कार्यालय / O/o Additional Commissioner of Income Tax,

कारैकुडीरेंज / Karaikudi Range

2 अरुणाचलम स्ट्रीट सेक्कालै कारैकुडी / Arunachalam Street, Sekkalai, Karaikudi

Pd.No.71/Housekeeping/2019-20

दिनांक / Date:09.04.2019

TENDER NOTICE

The Additional Commissioner of Income tax, Karaikudi Range, Karaikudi invites sealed tenders from reputed concerns having experience in House Keeping and Sanitary work for Income Tax Buildings located at No.2, Arunachalam Street, Sekkalai, Karaikudi for a period of one year from **01.05.2019 to 30.04.2020** for 8 hours duty from 07.00 AM to 4.00PM with one hour lunch break. The materials for cleaning are to be supplied by the vendor themselves. The tenure of Contract is for ONE year from 1st **May 2019.**

It is the primary duty of the House Keeping Team to see that the office premises, including the washrooms and surroundings are kept clean at any point of time.

The details of manpower requirement are as under:-

For sweeping /Housekeeping/Sanitation works

Income tax Office Buildings	- 3 persons
Wash rooms Cleaning	- 1 person
Total	<u>- 4 Persons</u>

Terms and conditions for the contract shall be obtained from the Administrative Officer, O/o the Additional Commissioner of Income tax, Karaikudi Range, Karaikudi on payment of non refundable fees of Rs.500/- in cash.

DD in Tenders / Quotations should reach this office on or before **22.04.2019** at 11.30 AM.

Proposals received after the closing date and time will not be entertained. No communication whatsoever would be entertained and canvassing in any form will result in disqualification of the contractor.

Sd/-

/D.ALBERT MANOHAR/

आयकर संयुक्त आयुक्त /Additional Commissioner of Income Tax

कारैकुडी रेंज / Karaikudi Range (i/c)

कारैकुडी / Karaikudi