


**INCOME TAX DEPARTMENT, DINDIGUL**

**NOTICE INVITING QUOTATION**

The Office of the Joint Commissioner of Income Tax, Dindigul Range, Dindigul intends to hire vehicle ( 1 MID Size Vehicle) for operational purpose. The interested parties may submit the quotations to the Joint Commissioner of Income Tax, Dindigul Range, Dindigul – 624 002. The terms & Conditions can also be downloaded from the website [www.incometaxindia.gov.in](http://www.incometaxindia.gov.in). The last date for submission of duly filled in quotations in a sealed cover is **22<sup>nd</sup> August, 2017 till 4.00 PM.**

  
**(S. RENGARAJAN, I.R.S)**  
Joint Commissioner of Income-tax,  
Dindigul Range,  
Dindigul.

Office of the Joint Commissioner of Income Tax,  
Dindigul Range, Dindigul.

F.No.OP.Veh/JCIT/DGL/2017-18

Dated: 14.08.2017

Sub: Hiring of **MID** size vehicle on monthly payment basis for operational purpose of Dindigul Range – Calling for Quotations – Regarding.

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Quotations are invited from the interested Parties/Travel agencies for supply of **MID** size vehicle on monthly hire basis for the office use (operational purpose) for the O/o the Joint Commissioner of Income Tax, Dindigul Range, Dindigul, Tamilnadu.

The monthly rent will not be more than Rs.39,000/- (inclusive of Service tax) for the **MID** size vehicle including all expenses like driver's salary, diesel, maintenance, repairs etc.

**TERMS & CONDITIONS :**

1. The vehicle should not be a old one and it should be in proper running condition and also must have a valid taxi permit to run in the state of Tamilnadu.
2. The vehicle shall be at the disposal of the Income -tax Department for all the days of the month. The vehicle shall be parked at the parking of the respective building where the office is situated.
3. The vehicle should be provided along with the driver and fuel. The vehicle supplier shall ensure that driver is made available along with vehicle for all the days of the month.

4. The Department is not responsible for any repairs and maintenance of the vehicle.  
No other charges except the hire charges will be borne by the department.
5. The contractor will be responsible for loss/damage to property or life because of negligence of driver or poor maintenance of vehicle or due to an accident. The department would not be responsible for loss/damage to property or life on account of such incidents.
6. The vehicle should be maintained in a neat and clean and in a perfect running condition.
7. The vehicle should have unlimited passenger liability insurance. All the claims arising out of any accident shall be met by the vehicle provider.
8. The driver should have a valid driving license, should wear clean white and white uniform as prescribed by the RTA and should follow traffic rules and other regulations prescribed by the Government from time to time.
9. The driver must observe all the etiquette and protocol while performing the duty and should carry a mobile phone in working condition.
10. The vehicle provider should arrange for an alternative suitable vehicle, at his own cost, immediately in case of breakdown of the vehicle supplied.
11. In case of failure to provide alternative suitable vehicle, hire charges on pro-rata basis shall be deducted from the monthly hire charges.
12. Changes of vehicle and the driver should be allowed only in exceptional circumstances.
13. The monthly hire charges are subject to statutory deductions, like Income Tax etc.

14. The department reserves the right to terminate the contract with one month notice.
15. In case the supplier wants to withdraw the contract, he has to give 3 months notice.
16. No additional charges will be paid for extra mileage.
17. The department reserves the right to cancel/suspend the tender process without attributing/giving any reason.

The parties/travel agencies those who are willing for the above terms and conditions may furnish their sealed quotations giving the details of maximum mileage to be given per month subject to a minimum of 2000 Kms (**MID** size vehicle) on or before 22.08.2017 at 4:00 PM in the O/o the Joint Commissioner of Income –tax, Dindigul Range,Dindigul.

  
(S. RENGARAJAN, I.R.S)

Joint Commissioner of Income-tax  
Dindigul Range,  
Dindigul.

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Copy to the Web-Manager, Incometaxindia.gov.in., New Delhi.