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GOVERNMENT OF INDIA
OFFICE OF THE CHIEF COMMISSIONER OF INCOME-TAX
63, RACE COURSE ROAD, COIMBATORE 641 018.

C.NO.1618/Infra(Gen)/CCIT/CBE/2016-17

Dated: 08.02.2017.

NOTICE INVITING TENDER
SUPPLY OF DESKTOPS, BARCODE SCANNERS & MULTIFUNCTION PRINTERS

The Income tax Department, Coimbatore invites sealed quotations from reputed vendors who have been in the business of supply of Computer Hardware and authorized dealers of popular brands with a minimum sales turnover of Rs. 1 Crore or above per annum for the year ending 31.03.2016 as per the sales tax /income tax returns filed , latest by 1 P.M on 22.02.2017 for purchase of 50 to 75 numbers of Desk top Computers, printers and scanners of the quantity as per the specification mentioned therein. The sealed envelopes superscribed as quotation for supply of hardware items to the **Chief Commissioner of Income tax, Income tax Office, 63, Race Course Road, Coimbatore - 641018** and should reach the **Income tax Officer (HQ)(PR), Room No.415, Annexue building, Office of the Chief Commissioner of Income tax, Coimbatore on or before 1 P.M, on the 22nd February, 2017.** The details are also available online on the website : www.incometaxindia.gov.in & www.tnincometax.gov.in.

(M.PRABHAKAR)

Income tax Officer(HQ)(PR)&TPS-1
O/o the Chief Commissioner of Income tax
Coimbatore-18



GOVERNMENT OF INDIA
INCOME-TAX DEPARTMENT
OFFICE OF THE CHIEF COMMISSIONER OF INCOME-TAX
63, RACE COURSE ROAD, COIMBATORE 641 018.

TENDER DOCUMENT

**SUPPLY OF DESKTOPS, BARCODE SCANNERS &
MULTIFUNCTION PRINTERS**

FOR OFFICES OF INCOME TAX DEPARTMENT,
COIMBATORE

63, RACE COURSE ROAD, COIMBATORE



भारत सरकार

GOVERNMENT OF INDIA

मुख्य आयकर आयुक्त का कार्यालय

OFFICE OF THE CHIEF COMMISSIONER OF INCOME TAX

रेस कोर्स रोड, कोयम्बतूर 641018

63, RACE COURSE ROAD, COIMBATORE-641018

C.NO.1618/Infra(Genl.)/CCIT/CBE/2016-17

Date: 08.02.2017

NOTICE INVITING TENDER

SUPPLY OF DESKTOPS, BARCODE SCANNERS & MULTIFUNCTION PRINTERS

Subject: Supply of Desktops, Barcode scanners & Multifunction Devices (Scanner cum printer), reputed brand as per the specifications and numbers for the Income Tax Department, Coimbatore-Regarding

The Chief Commissioner of Income Tax-Coimbatore on behalf of the President of India invites quotations in sealed covers from reputed vendors who have been in the business of supply of Computer Hardware and the authorised dealers of popular brands with a minimum sales turnover of Rs. 1 Crore or above per annum for the year ending 31.03.2016 as per the sales tax/Income tax returns filed, latest by 1 P.M. on 22.02.2017 for purchase of 50 to 75 numbers of Desk Top Computers, Printers and scanners of the given quantity as per specifications mentioned herein.

The bid shall consist of two parts - Technical Bid and Financial Bid as per the format given. Both the bids are to be placed in **separate sealed envelopes** (clearly super-scribing 'Technical Bid' and "Financial Bid") which in turn are to be placed in **one sealed cover**. The Bids of all parties whose Financial Bid is not in a separate sealed cover or the rates quoted by them finds mention in their Technical Bid shall be rejected forthwith. All the information sought under the head 'Information to be supplied with Technical Bid is to be given in Technical Bid while the price quoted by bidder will have to be mentioned only in the Financial Bid. The Financial Bids of only those parties shall be opened whose Technical Bids are found to be eligible.

The Technical bid shall be opened at 11.00 A.M. on 23rd of February, 2017 in the Conference Hall, Ist Floor, Income Tax Office Main Building, 63, Race Course Road, Coimbatore, 641018 in the presence of one representative of each of the bidders, who wishes to be present.

Specification and no. of required items are as given below :

- | | | |
|--|---|------------------|
| 1) Desktop Hardware | - | 50 to 75 Numbers |
| 2) Multi Function Laser Printer | - | 20 Numbers |
| 3) Bar Code Scanner | - | 12 Numbers |

Terms & Conditions

The interested Parties must be capable of supplying and installing the above mentioned items on their own as per the following terms & conditions at Income tax Offices located in Coimbatore, Tirupur, Pollachi, Erode and Ooty as per the supply list which will be provided after placing the tender and the products should be supplied and installed within 10 days of receipt of purchase/ work order.

The dealer/vendor should have a minimum turnover of Rs.1 crore and above for the F.Y.2015-16.

The dealer/vendor should have prior experience in making similar supplies. The contact details of buyers including latest available mobile and land line numbers should be provided along with the Technical bid.

All the products should be ISI/ISO approved of reputed brand. The desktops should have a **warranty of at least 3 years** from the date of supply. The Printers and Bar code scanners should have warranty of more than 1 year from the date of supply. The supplied product should have the authorized service centre in and around Coimbatore.

However, in case the successful bidder expresses his inability to complete the prescribed work, the option shall be given to the next lowest bidder to complete the remaining work and so on.

If the allotted work is not completed by the successful bidder within the prescribed time limit, an amount of 10% of the bill amount will be deducted from the final payment to the successful bidder as penalty.

The name and telephone number of the public relation office of the vendors will be conveyed to **Income Tax Officer/ PRO, Income Tax Office, 63, Race Course Road, Coimbatore, 641018.** The Chief Commissioner of Income tax, Coimbatore reserves the right to accept or reject any or all quotations without assigning any reasons.

A demand draft of **Rs.10,000/-** will be required to be enclosed with the quotation as earnest money. The demand draft may be drawn **in favour of ZAO, CBDT Coimbatore.** This amount will be refundable only in cases where the quotation is not accepted. In the case of award of contract, the earnest money will remain deposited with the Department till the expiry of the contract and no interest will be payable on this deposit. Notwithstanding anything contained above, this contract can be cancelled by the Department without any notice for violation of any terms & conditions of the contract.

The decision of Committee constituted by the Chief Commissioner of Income Tax, Coimbatore shall be final with regard to technical bids.

The Financial Bid shall be opened of successful technical bidders only, on the same day at the time to be notified at the time of finalisation of the Technical Bids.

The tender notice along with terms of conditions, specification of products etc. duly signed and sealed, should be submitted along with the technical bid as evidence of acceptance of the same.

II. Information to be supplied with **Technical Bid** shall be as per the proforma in **Annexure A**. The Specifications for the various items are as per **Annexure B**.

III. **FINANCIAL BID**

a) Price of all the items specified above must be specified inclusive of all taxes and installation/handling charges in following format:

Name of the Items

1) Desktop Hardware (Make and Specification of items including licenses software)	-	Rs. PRICE PER UNIT
2) Multi Function Laser Printer (Make and Specification of items)	-	Rs. PRICE PER UNIT
3) Bar Code Scanner (Make and Specification of items)	-	Rs. PRICE PER UNIT

Quotation should be sent in sealed envelopes superscribed as quotation for supply of hardware items to the **Chief Commissioner of Income Tax, Income Tax Office, 63, Race Course Road, Coimbatore, 641018** and should reach the **Income tax Officer(HQ)(PR), Room Number 415, Annexe Building, Office of the Chief Commissioner of Income Tax, Coimbatore on or before 1 p.m, on the 22nd February, 2017 .**

The Details are also available online on the website www.tnincometax.gov.in and www.incometaxindia.gov.in

(M. PRABHAKAR)
Income Tax Officer (HQ)(PRO)
For Chief Commissioner of Income Tax,
Coimbatore.

ANNEXURE-A
TECHNICAL BID FOR SUPPLY OF COMPUTERS, SCANNERS AND PRINTERS

1	Name of the supplier with contact details	
2	Income tax Assessment details with PAN and Jurisdiction of Assessing Officer and proof for Turnover reported more than Rs.1 crore for the F.Y.2015-16	
3	Details of similar supplies effected with Address and contact details of the buyers	
*4(a)	Details of desktop Computers Proposed to be supplied(Brand name and make as per specifications in Annexure 'B' to be	
*4(b)	Details of Multi Function Laser Printers(Brand name and make as per specifications in Annexure 'B' to be	
*4(c)	Details of Bar Code Scanners(Brand name and make as per specifications in Annexure 'B' to be enclosed)	
5	Warranty Details	
6	Time required for supply of items from date of receipt of orders	
7	Proof of dealership for the specified Brand	
8	Proof for Earnest Money deposits	
9	Duly Signed copy of tender document	

Please file separate annexures for each item

DECLARATION

I / We hereby certify that the information furnished above is full and correct to the best of my / our knowledge and belief. I / we understand that in case any deviation is found in the above statement at any stage, the concern will be blacklisted and will not have any dealing with the Department in future.

(Name and Signature of Authorised Signatory with date)

ANNEXURE -B

SPECIFICATIONS OF ITEMS REQUIRED

1) Desktop Hardware-Warranty-3years(Brand-HP/Lenovo)

Processor-Intel Core i5 3.3GHZ(Min.), OS-Windows 10 Professional

RAM – 4 GB DDR3 (Min), Hard Disk-500 GM(Min), DVD-Yes, Graphics-Integrated

Monitor-Screen Resolution : 1280*1024(Min), LEC, 18”(Min)

2) Multi Function Laser Printer- Warranty-1 year(Brand-HP /CANON)

Scanner- Min 300 DPI, Duplex Scanning, USB Interface, Standard digital Sending Procedures

Printer - Min 600 DPI, 20 PPM, USB Interface, 2000 pages monthly duty cycle

3) Bar Code Scanner- Warranty -1 year (Brand-ZEBRA/MOTOROLA/SYMBOL)

Table-top omni directional laser USB bar code scanner

Tilt-down capability – Min 30 degrees

Fall of table height -4 ft, Lens-Airtight sealed housing, Auto Scan featured

Read Standard -2D and 1D barcodes, Able to scan from 6 inches distances