



**GOVERNMENT OF INDIA**  
**INCOME TAX DEPARTMENT**  
**OFFICE OF THE JOINT COMMISSIONER OF INCOME TAX**  
**VIRUDHUNAGAR RANGE, VIRUDHUNAGAR**  
**Phone : 04562-242617 Fax : 04562-242615**

**C.No.101/Admn/VNR/2016-17**

**Dated: 30.11.2016**

**NOTICE INVITING TENDER FOR HOUSE KEEPING SERVICES**

1. The Income Tax Department, Virudhunagar is inviting sealed quotations from reputed agencies / firms to provide House Keeping services in the Income Tax Department, Virudhunagar. Interested parties may send quotations in sealed envelope to the Joint Commissioner of Income Tax, Virudhunagar Range, Virudhunagar, Railway feeder Road, Virudhunagar.

Sl.No.	Name of the Service	No of persons required
1.	House keeping job	5

2. As per Order of the Office of the Deputy Chief Labour Commissioner (Central) in No.1/43(6)/2016-LS-II dt.30.9.16, the Minimum Wages showing the basic rates and variable dearness allowance payable w.e.f. 01.10.2016 in employment of Sweeping and Cleaning in Class "C" area is fixed at the following rates:-

Basic Pay	: Rs.120
VDA	: <u>Rs.130</u>
Total	: <u>Rs.250</u>

The quoted amount should be sufficient enough to pay the minimum wages mentioned and also to cover PF if applicable and all other incidental expenses.

3. The Agency/ Firm should fulfil the following conditions:

1. The PF Act should be complied with.
2. The agency should be of reasonable reputation and should have experience in providing service to other reputed organizations.
3. Change of staff should be with intimation to the Department.
4. Copy of cash receipts obtained from the staff to be submitted to the Department every month.

Last date of receipt of tender : on or before 05.12.2016 upto 5.00 PM.  
Time of opening qualifying bids : 06.12.2016 @ 11.30 AM.

**(S.B. SURIA PRAKASH)**  
Income Tax Officer, Ward 1 & DDO,  
O/o the JCIT, Virudhunagar Range,  
Virudhunagar