



GOVERNMENT OF INDIA
INCOME TAX DEPARTMENT
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX
121, MAHATMA GANDHI ROAD, NUNGAMBAKKAM, CHENNAI - 600 034

C.No.660(2)/Accts/Furniture/2014-15

Date: 14-July-2014

NOTICE INVITING TENDER FOR SUPPLY OF FURNITURE ITEMS

The Income Tax Department, Chennai invites sealed tenders from **reputed manufacturers / dealers of furniture and who operate from Chennai** for supply of furniture items to the Income Tax Offices under the jurisdiction of the Principal Chief Commissioner of Income Tax, Chennai. **The prices quoted by the bidders for the items specified herein will be applicable for a period of one year from 25-Aug-2014 to 25-Aug-2015. The Department reserves the right to order the items on need basis during the one year period as mentioned above. The discretion to order the items solely vests with the department based on the availability of funds.** Based on the performance and the quality of service proved by the bidders the rate contract may be extended for further period based on mutual consent.

I. TENDER PROCESS

1. The present Tender is for submission of Technical Bid and Financial Bid for supply of Furniture items to the Income Tax Department, Chennai. The tender form in the pro-forma prescribed in ANNEXURES-I & II, complete in all respects shall be submitted in separate **sealed covers** addressed to the Addl./Joint Commissioner of Income Tax (H.Qrs)(Admn.), O/o. The Principal Chief Commissioner of Income Tax, No. 121, M.G.Road, Nungambakkam, Chennai - 600 034, by **4.00 p.m. on 13-Aug-2014**. The sealed covers should be super-scribed with "**Technical Bid - Furniture items**" and "**Financial Bid - Furniture items**". Technical Bids will be opened on **14-Aug-2014 at 11:00 a.m** in the presence of bidders who may be present, at the Conference Room, HallNo.117, First floor, Main Building, 121, Mahatma Gandhi Road, Nungambakkam, Chennai - 600034. Incomplete bid documents shall be rejected. The valid Technical bids shall be scrutinized by the Department and Financial Bids of only those who qualify in the Technical Bid will be opened at **3.00 p.m on 14-Aug-2014**. Late submission of bids shall not be accepted.

2. If the tender is sent by post / courier, it should be ensured that the cover is intact at the time of reaching the destination without any damage or loss. Department is not responsible for the delay on account of Postal / Courier Services.

3. **Earnest Money Deposit of Rs.1,00,000/-** (Rupees One Lakh only) per application in the form of Demand Draft/Banker's cheque of scheduled Bank drawn in favour of **The Administrative Officer, Office of the Principal Chief Commissioner of Income Tax, Chennai-34** shall accompany the Technical Bid. Technical bids without Earnest Money Deposit will be rejected. EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished in the Technical bid are found to be incorrect or false during the tender selection process. **No interest shall be paid on the Earnest Money Deposit.**

4. **Performance Security:** Performance security to the tune of 5% of the value of each Purchase Order shall be paid by the successful bidder. On furnishing the

Performance Security by the successful bidder for the first order placed by the Department, the EMD submitted will be returned. The Performance Security withheld shall be refunded to the supplier after a period of one year from the date of completion of supply of furniture items. Alternatively, an amount equivalent to 5% of the total value of the contract awarded shall be withheld from the payment due to the successful bidder on completion of supply of furniture items, for a period of one year from the date of supply.

5. The tenderer shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the Terms and Conditions contained therein and submit the same along with the Technical bid. The tenderer would fill up the information in the Annexure enclosed at the end of this document in clear and legible terms. Wherever required, copies of the supporting document in respect of the details mentioned in the annexure should be enclosed. ANNEXURES - I & II shall also have to be signed and stamped by the bidder or its authorized signatory.

6. The tender forms shall be rejected if it is not complete in any respect.

7. The tender documents are not transferable.

II. TERMS AND CONDITIONS

1) Conditions to be satisfied in the Technical bid:

a) Bidder must have Sales Tax Registration. Evidence should be enclosed.

b) The bidder must have obtained Permanent Account Number (PAN) under the Income Tax Act, 1961. Evidence should be enclosed.

c) The tenderer must possess the following certifications and enclosed evidences in support of the same:

➤ ISO 9001:2000 Certificate

➤ ISO: 14001 Certificate

➤ Indian Orthopaedic Association / All India Occupational Therapists Association

➤ Green Guard Certificate, and

➤ Business & Institutional Furniture Manufactures Association (BIFMA).

d) The evidence for filing of returns along with Profit and Loss Account and Balance Sheet for the Financial Year 2012-13 (Assessment Year 2013-14) should be enclosed along with the Technical bid.

e) The bidder must have been in receipt of gross contractual receipts of Rs.Five Crore and above during the Financial Year 2012-13 (Assessment Year 2013-14). A statement showing list of clients along with evidence for contractual receipts should be enclosed along with the Technical bid.

f) Name and Address of the two clients in Chennai to whom furniture items have been provided in the past shall be provided. Inspection may be made by an authorized departmental official, if necessary, while processing the Technical bid.

2) The selection procedure includes the following:-

a) Based on the above terms and conditions, the Technical bids shall be scrutinized and the bidders will be shortlisted for opening of financial bids.

b) Bidders may inspect the site, if necessary, before submission of their tender.

3) **Rate and prices:** The Bidders shall quote their rates for the proposed furniture items in the proforma for the financial bids. **The rate quoted shall be exclusive of all taxes.** The taxes applicable shall be shown separately in percentage and amount. The prices quoted shall be written in figures and words as well.

4) **Payment Terms:** The supplier shall submit the bill only on supply of furniture items along with the acknowledgements obtained from the respective offices. No payment will be made in advance to the supplier.

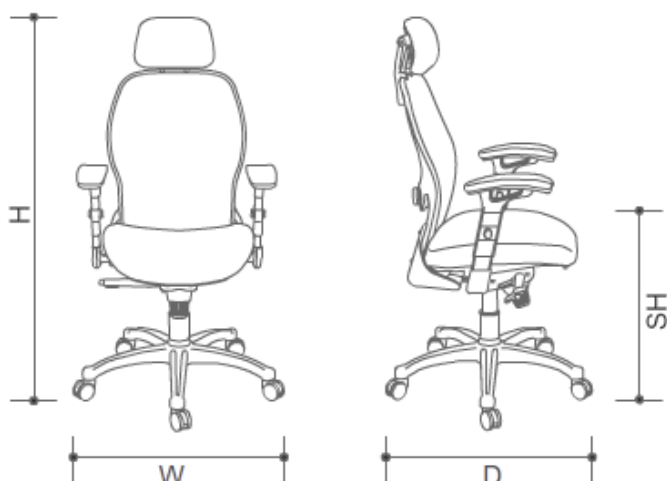
5) The selected suppliers shall be in a position to supply the furniture within 15 days of placing the Purchase Orders.

III. ITEM SPECIFICATIONS AND DRAWINGS:

CATEGORY (A) - EXECUTIVE CHAIR (MESH BACK WITH HEADREST):

(A)(i) EXECUTIVE CHAIR - MODEL 1

DRAWING:



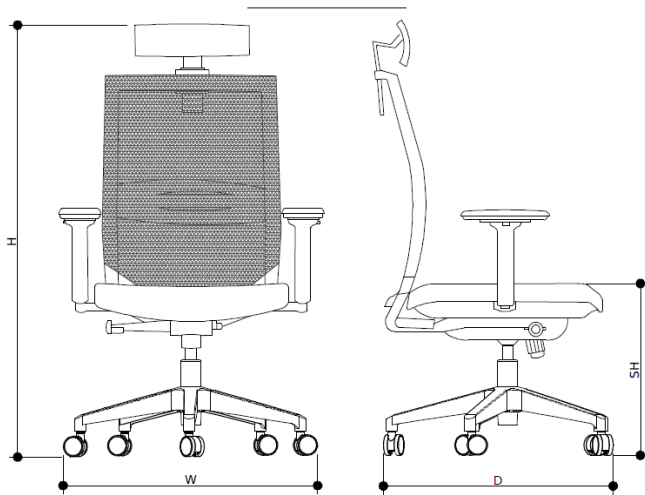
SPECIFICATIONS:

- The seat should be made up of moulded polyurethane foam upholstered with foam laminated mesh fabric. The insert moulded foam is assembled over a load bearing plastic seat cover. The back is made up of two piece injection moulded frame. The inner frame is upholstered with mesh fabric and mounted on the main assembly. They should have a lumbar support for achieving comfortable posture.
- Dimension : W 71cm D 71cm H 115 to 131cm
- Polyurethane foam for seat should be moulded with density 75 kg/m³ with hardness 34. The armrest top should be injection moulded in PU and mounted on height adjustable type armrest. The armrest should be adjustable up to 4.5cm in 3 steps.
- The mechanism should be designed with 360 deg revolving type, three position-locking with ease to use dial type knob, Tilt tension adjustment and Anti shock feature.

- The spine bracket should be made of aluminum die cast piece with connecting back mechanism.
- Adjustable neck rest is made of PU foam upholstered with foam laminated mesh fabric. It should be adjusted up to 45mm and angle 30 deg.
- The pneumatic height adjustments should be a minimum of 7 cm.
- The pedestal assembly should be die cast of aluminum fitted with 5 nos twin wheel castors moulded in nylon. The pedestal width should be a minimum of 60 cms.

(A)(ii) EXECUTIVE CHAIR - MODEL 2

DRAWING:



SPECIFICATIONS:

- **SEAT/BACK ASSEMBLY:** The seat should be made up of 1.2cm plywood and moulded polyurethane foam upholstered with fabric. Backrest assembly should be of injection moulded plastic with mesh fabric and height adjustable lumbar support pad.
- **DIMENSION:** W : 72cm, D 67cm, H 105 - 126cm, SH 45- 58 cm.
- **POLYURETHANE FOAM:** The moulded polyurethane foam for seat should be with density of min. 48 kg./m³ and hardness minimum of 20 units.
- **ADJUSTABLE ARMREST:** The armrest should have 3 way button operated height adjustment, front & back adjustment and swivel adjustment. The arm top should be made of soft moulded PU with plastic insert.
- **KNEE TILT SYNCHRO MECHANISM:** The mechanism should be designed with 360 deg revolving type, three position-locking with ease to use dial type knob, Tilt tension adjustment and Anti shock feature.
- **HEIGHT ADJUSTMENT:** The pneumatic height adjustment should be a minimum of 7.0 cm.
- **PEDESTAL ASSY.:** The pedestal should be made of moulded plastic GF Nylon and fitted with 5 nos. twin wheel castors (castor wheel dia. 6.0cm.). The pedestal should be 60.0 cm.
- **FABRIC:** Should be in black polyester mesh back and black polyester seat.

- HEADREST: The cushioned Head support should be adjustable in height and angle for optimum user comfort.

(A)(iii) EXECUTIVE CHAIR - MODEL 3

DRAWING:



SPECIFICATIONS:

- SEAT/BACK ASSEMBLY: The seat should be minimum of 1.2 cm. thick hot pressed plywood upholstered with black fabric and Polyurethane Foam together with seat cover.
- DIMENSION : Min. 48.0cm. (W) X 70.0cm. (H),
- SEAT SIZE : Min. 51.0cm. (W) X 49.0cm. (D)
- TOTAL HEIGHT : Min.95.0 cm to 125.0 cm.
- Seat cover should be injection moulded and upholstered with foam laminated net fabric and back should be moulded in nylon and should be upholstered with black net fabric. Back consist of height adjustable lumbar cushion with minimum 3.0 cm movement.
- ARMRESTS (ADJUSTABLE): The height adjustable armrest should be made of polypropylene with chrome plated under structure. It should be adjustable up to a min of 7.0 cm height. The Centre to Centre distance of the armrest should be a minimum of 58 cm.
- CENTER TILT MECHANISM: The mechanism should be designed with 360 deg revolving type, Upright position locking and Tilt tension adjustment.
- PNEUMATIC HEIGHT ADJUSTMENT: The pneumatic height adjustment should have an adjustment stroke of minimum 7cm.
- TELESCOPIC BELLOW ASSEMBLY: The bellow should be 3 - piece telescopic type and injection moulded in black Polypropylene.
- PEDESTAL ASSEMBLY: The pedestal should be injection moulded in black glass-filled Nylon and should be fitted with 5 nos. twin wheel castors. The pedestal should be a minimum of 60.0cm.
- TWIN WHEEL CASTORS: Twin wheel castors should be with a min. diameter of 50 mm and injection moulded in glass-filled black Nylon.

(A)(iv) EXECUTIVE CHAIR - MODEL 4

DRAWING:



SPECIFICATIONS:

- Seat Assembly should be made up of PP outer shell and 10mm thick plywood with fire retardant polyester fabric and moulded PU foam. The moulded PU foam used should be of density 60 kg/m³. The back assembly should be made of mesh fabric over black inner frame and assembled to injection moulded glass filled nylon plastic outer frame.
- The moulded PU foam used in the seat assembly should be with density 60kg/m³.
- The back assembly should have a height adjustment lumbar support pad.
- Dimension: W 66cm x D 66cm x H 111 to 125 - SH 41 to 51cm.
- The armrest should be injection moulded in black glass filled nylon support structure and should have height adjustability as well as top depth.
- The mechanism should be designed with 360 deg revolving type, upright position locking and tilt tension adjustment.
- PNEUMATIC HEIGHT ADJUSTMENT: The pneumatic height adjustment should have an adjustment stroke of minimum 7 cms.
- PEDESTAL ASSEMBLY: The pedestal should be injection moulded in black glass-filled Nylon and should be fitted with 5 nos. twin wheel castors. The pedestal should be of a minimum of 60.0cms.
- TWIN WHEEL CASTORS: Twin wheel castors should be with a min. diameter of 50 mm and injection moulded in glass-filled black Nylon.

CATEGORY (B) - VISITOR CHAIR :

(B)(i) VISITOR CHAIR - MODEL 1

DRAWING:

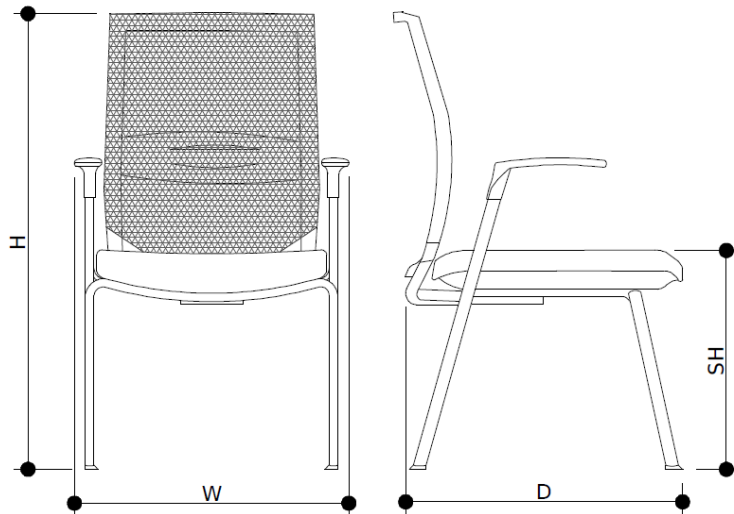


SPECIFICATIONS:

- The seat should be made up of moulded polyurethane foam upholstered with foam laminated mesh fabric. The insert moulded foam should be assembled over a load bearing plastic seat cover. The back should be made up of two piece injection moulded frame. The inner frame should be upholstered with mesh fabric and mounted on the main assembly. They should have a lumbar support for achieving comfortable posture.
- Dimension: W 55.5cm x D 65.5cm x H 98cm - SH 45cm.
- Polyurethane foam for seat should be moulded with density 75 kg/m³ with hardness 34.
- Leg frame assembly: The sled base leg frame welded assembly should be made from MS ERW round pipe with base plate for seat fixing.

(B)(ii) VISITOR CHAIR - MODEL 2

DRAWING:

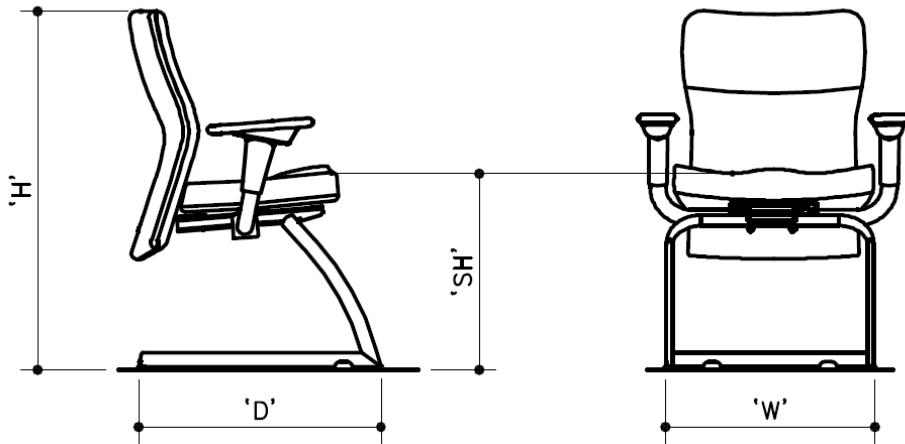


SPECIFICATIONS:

- SEAT/BACK ASSEMBLY: The seat should be made up of 1.2cm plywood and moulded polyurethane foam upholstered with fabric. Backrest assembly should be of injection moulded plastic with mesh fabric and height adjustable lumbar support pad.
- DIMENSION: W 56cm x D 62cm x H 91 cm - SH min. 47cm.
- The polyurethane foam for seat should be of 45 +/- 2 kg/m³ and hardness 20 +/- 2.
- The chair should have a 4 - leg structure should be made of M.S. elliptical tube (silver metallic grey powder coated) and should have fixed cantilevered plastic armrest.

(B)(iii) VISITOR CHAIR - MODEL 3

DRAWING:

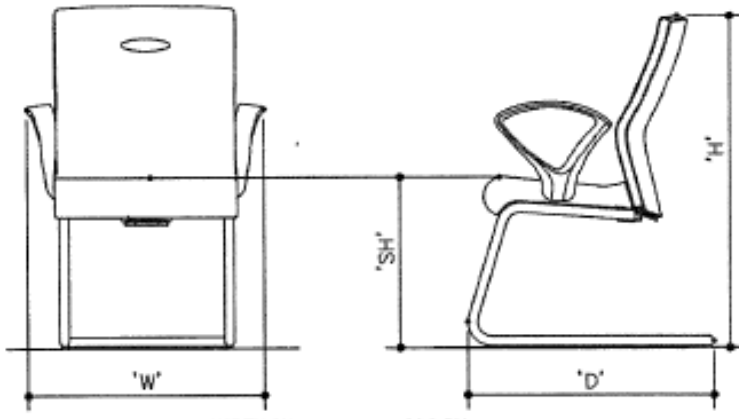


SPECIFICATIONS:

- SEAT/BACK ASSEMBLY: The seat should be made up of 1.2 cm. thick hot pressed plywood upholstered with fabric and moulded Polyurethane Foam. The back should be made up 1.2 cm. thick hot pressed plywood upholstered with replaceable fabric upholstery covers and moulded polyurethane foam. The back ply and foam should be designed with contoured lumber support for comfortable seating posture.
- DIMENSIONS:
BACK SIZE 48.0 cm (W) X 64.5 cm (H)
SEAT SIZE 51.0 cm (W) X 48.0 cm (D)
Overall W 66.5 cm x D 58cm x H 88.5cm - SH 45cm
- POLYURETHANE FOAM: The polyurethane foam for seat and back should be of density = 45 ± 2 kg/m³ and Hardness = 20 ± 2 .
- ARMRESTS: The armrest top should be made of moulded polyurethane (P.U) and mounted on to fixed type M.S. tubular armrest support chrome plated. The arm support has static vertical adjustment of ± 1.5 cm.
- LEG FRAME ASSEMBLY: Leg frame welded assembly should be made from 35 X 15 X 16BG (1.6THK) Elliptical M.S ERW tube with base plate chrome plated for seat fixing.

(B)(iv) VISITOR CHAIR - MODEL 4

DRAWING:



SPECIFICATIONS:

- Dimension: W 61cm x D 64.5cm x H 89.5cm x SH 46.5cm.
- SEAT / BACK ASSEMBLY: The seat and back should be made up of 1.2 cm thick hot pressed plywood upholstered with fabric upholstery covers and molded polyurethane foam. The back foam should be designed with contoured lumbar support for extra comforts. The seat should be extra thick foam on front edge for comfort.
- POLYURETHANE FOAM: The polyurethane foam should be molded with density = $45 \pm 2 \text{ kg/m}^3$ and Hardness = 20 ± 2 at 25% compression.
- ARMREST: The one-piece armrests should be injection molded from black Co-polymer Polypropylene.
- TUBULAR FRAME: The powder coated tubular frame should be cantilever type & made of dia 25.4mm and 2mm thickness.

CATEGORY (C) - COMPUTER CHAIR:

DRAWING:



SPECIFICATIONS:

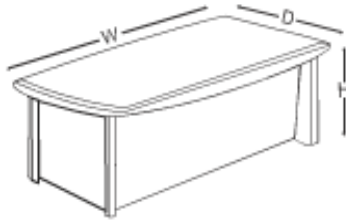
- SEAT/BACK ASSEMBLY: The seat should be made up of a minimum of 1.2 cm thick hot pressed plywood upholstered with fabric and Polyurethane Foam together with seat and back covers.
- (MID BACK) SIZE : Minimum 46 (W) X Minimum 58.0cm. (H)
- SEAT SIZE : Minimum 51.0cm. (W) X Minimum 51.0cm. (D)
- TOTAL SIZE : 90 cm to 100 cm.
- Seat cover should be injection moulded and upholstered with foam laminated net fabric .The back should be moulded in nylon and should be upholstered with black net fabric.
- ARMRESTS (FIXED): The one-piece armrests should be made of black polypropylene.
- CENTER TILT MECHANISM : The mechanism should be designed with following features:-
 - ✓ 360 degrees revolving type.
 - ✓ Upright position locking.
 - ✓ Tilt tension adjustment.
- PNEUMATIC HEIGHT ADJUSTMENT: The pneumatic height adjustment should have an adjustment stroke of minimum 7.0 cm.
- PEDESTAL ASSEMBLY: The pedestal should be injection moulded in black glass-filled Nylon with ABS cladding and fitted with 5 nos. twin wheel castors. The pedestal should be min 60. 0cm. pitch-center dia. (70.0 cm with castors).

CATEGORY (D) - EXECUTIVE TABLE

(D)(i) EXECUTIVE TABLE - MODEL 1

DRAWING:

Executive Desk



Size	W	D	H
	1800	900	750

Mobile Pedestal



Size	W	D	H
	400	560	560

Side Unit



Size	W	D	H
	1200	600	720

SPECIFICATIONS:

Main Material : Sould be of Particle Board with min.density of 680 kg/m3.

Surface : Should be of CPL(Continuous Pressure Laminate) in 0.5mm thickness.

Process : Post forming to be in Duck Nosed Profile.

- Edging : Should be 2mm PVC Edging.
- Colour : Dark Cherry.

- Main Desk : size W 1800mm D 900mm H 750mm.

Table Top : Should be 25 mm MFC (Melamine Faced Chipboard) plus 30 MDF (Medium Density Fiberboard) black pad.

Modesty Panel : 18 mm MFC.

Leg : 25 mm MFC, plus 30 mm MDF right and left pad.

- Free Standing : Size W 1200mm, D 600 mm, H 720 mm.

Return Desk

Table Top : 25 mm MFC.

Modesty Panel : 18 mm MFC.

Leg : 25 mm MFC, plus 30 mm MDF right and left pad.

- Pedestal : size W 400mm, D 560 mm, H 560 mm.

Top Panel : 25 mm MFC.

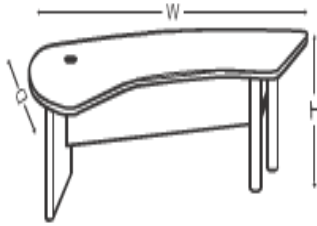
All Other Panels : 18 mm MFC.

Lock & Castors should be provided. Handle should be in Metal.

(D)(ii) EXECUTIVE TABLE - MODEL 2

DRAWING:

Executive Desk*



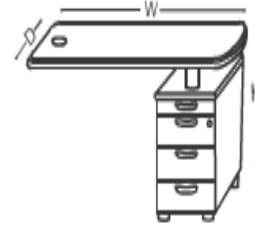
Size	W	D	H
	2200	1190	750

Mobile Pedestal



Size	W	D	H
	406	550	640

Side Unit



Size	W	D	H
	1380	480	700

SPECIFICATIONS:

- Main Desk : W2200 D 1190 H 750
- Side Unit : W1380 D 480 H 700
- Mobile Pedestal : W min 400 D 550 H 640
- Work Surface : should be made of 2 layers of 18 mm thick MFC with 3 mm PVC edging of 2 colour tone.
- Side Legs :
Should be of MFC covered with 45 mm MDF profile at vertical edges
Should be connected to the top panel by minifix & wooden dowels
Adjustable Stud also 2 nos. of 75 diameter epoxy black painted metal leg to be provided to enable ERU top panel to slot into it.
Adjustable base for levelling to be provided
- Modesty :
Should be 18 mm thick MFC with curved shape.
Should be connected to Top & Side panels with mini fix fitting & Wooden Dowels.
- Mobile Pedestal :
Should be with 3 Drawers (1 personal drawer + 1 filing drawer with central lock). Top drawer should be pencil tray 280 x 280 mm. Carcass should be 18 mm thick MFC and 25 mm thick. Top panel should be with 2 mm PVC edging. Black Metallic handles should be provided at 128 mm distance. 450 mm L runner and Castor of 50 mm diameter x 4 Nos to be provided.
- Extended Return Unit

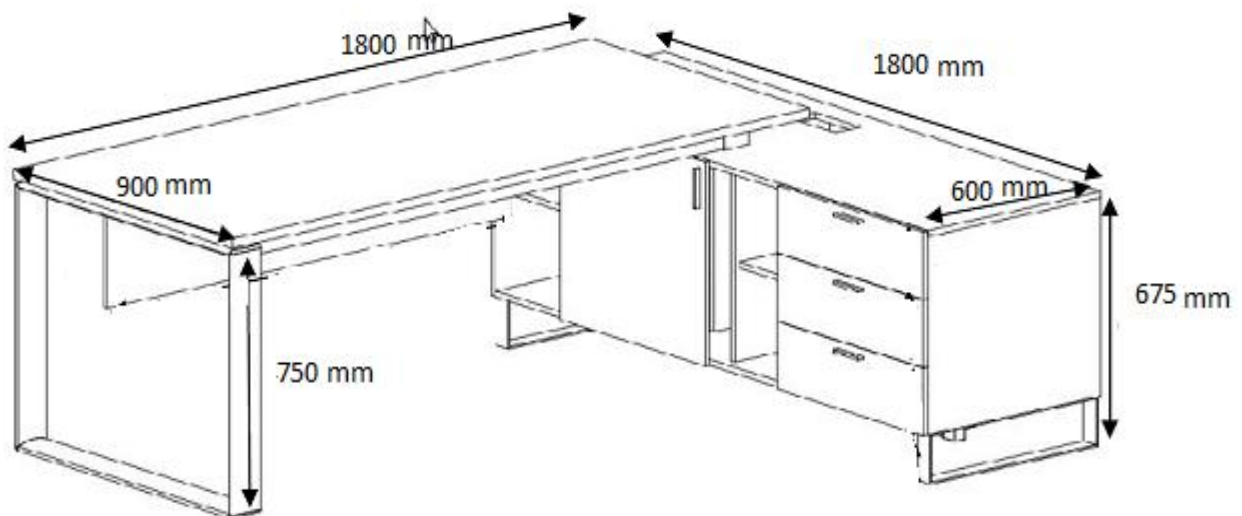
Work Surface: 18 mm thick MFC with 3 mm PVC edging of 2 colour tone

Pedestal : 4 Drawers with central lock. Top drawer is pencil tray with size 280 x 280 mm.

Carcass should be 18 mm thick MFC and 25 mm thick top panel. Black Metallic handles to be provided at 128 mm distance. 450 mm L runner to be provided. 55 diameter x 25 mm H Plastic adjustable glide should be connected to top with metallic support tube of size 60 mm H x 75 diameter.

(D)(iii) EXECUTIVE TABLE - MODEL 3

DRAWING:



Overall : 2055W x 1800D x 750H
Main Desk : 1800W x 900D x 750H
Return Desk : 1800W x 600D x 675H

SPECIFICATIONS:

- Main Table Top made of 25mm thick Pre-laminated Particle Board. Modesty panel and drawer front to be made of 15mm Pre-laminated Particle Board with PVC edge banding. Understructure side frame should be rectangular MS Tube 98 x 12 mm powder coated finish. Slot for access flap should be 190 x 88 mm.
- Mini fix fittings & wooden dowels. Fixing of Top panel with side panels should be with screws. Back panel should be placed in the slot / groove provided on Top , bottom & side panels 5 mm thick polished edge glass. Fixing should be done using overlay glass hinges & a black metallic knob. Wooden Doors should be 18 mm thick MFC with 2 mm PVC edging. Black metallic handles 128 mm and square lock to be provided.

(D)(iv)EXECUTIVE TABLE - MODEL 4

DRAWING:

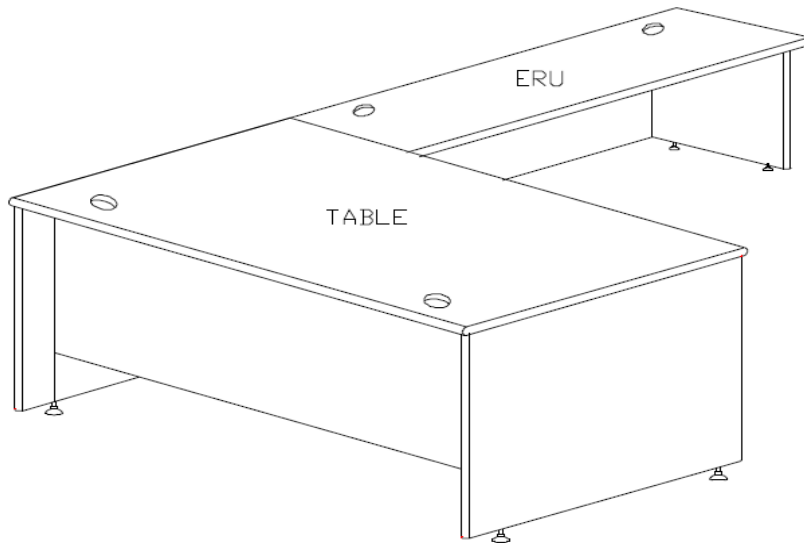


SPECIFICATIONS:

- MAIN TABLE
MAIN TOP MDF + VENEER + PU Coating, Size: 1800 W x 900 D x 750 H,
TOP THICKNESS should be 65 mm.
- MODESTY Size : 1640 X 600 X16 MM , MDF + Veneer + PU Coating
- MOBILE PEDESTAL MDF + Veneer + PU Coating , Size :510W x 635H x 445D mm
- Extended Return Unit (ERU).
ERU TOP MDF + VENEER + PU Coating, Size: 1200 W x 445 D x 660 H.
TOP THICKNESS - 25 mm.
- BACK UNIT MDF + VENEER + PU Coating & Glass Doors.
Size: 2215 W x 410 D x 2000 H.
Glass thickness should be 5 mm.
All PU coating of Hardness 1.5H

(D)(v) EXECUTIVE TABLE - MODEL 5

DRAWING:

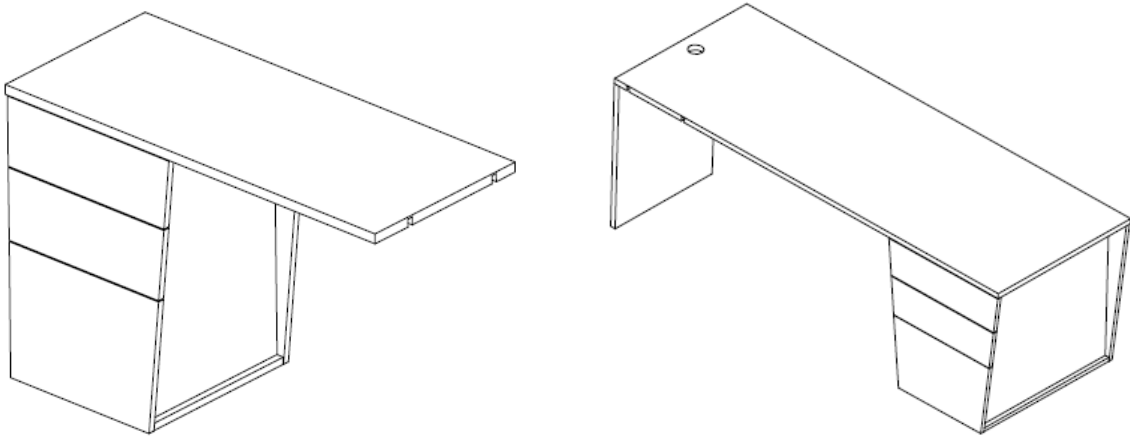


SPECIFICATIONS:

- MAIN TABLE : Type 1 W 1800 x D 900 x H 740mm
Type 2 W 1650 x D 900 x H 740mm
Type 3 W 1500 x D 750 x H 740mm
- ERU DIMENSION : W 1050 x D 450 x H 705mm
- TABLETOP : Should be 25 mm thick Plain Particle Board (PPB) clad with 0.6mm thick post formed laminate and 1mm thick backing laminate (BDL). Flat edge should be duly sealed with 2mm thick PVC beading.
- SIDE PANEL MODESTY should be 18mm thick Plain Particle Board (PPB) clad with 1.0 mm thick decorative laminate (DL) on both sides. The edge should be sealed with 2mm thick PVC beading.
- MOBILE PEDESTAL should be 3 Drawer Metal Mobile Pedestal (Box+Box+File) of size 390W x 435D x 646H. Welded assembly should be 0.8 mm thick CRCA body shell front and tray, 1.2 mm thick top stiffener & bottom stiffener. Drawer fronts should be metal flat fronts. Drawer slides should be Double extension precision ball slides, Locking should be 10 lever Cam lock & central RH locking with actuator & lock channel mechanism. Finish should be epoxy polyester powder coated to thickness of 50 microns (+/- 10). Swivelling with non-lockable castors mounted below the shell.

(D)(vi)EXECUTIVE TABLE - MODEL 6

DRAWING:



SPECIFICATIONS:

- Main Desk : Type 1 W 1800 x D 750 x H 725mm
 Type 2 W 1650 x D 750 x H 725mm
 Type 3 W 1500 x D 600 x H 725mm
- Extended Return Unit : W 1050 x D 500 x 725mm
- Work-Surface should be made of 25mm Thick (± 1 mm) PLT. The edge should be banded with matching PVC lipping.
- Grommet should be cutout on primary worktop.
- For alignment, worktops should be connected by table connector.
- Modesty Panel 18mm MDF with PU painted in both side.
- Pedestal Top should be on supporting wooden pedestal with soft closing drawers and With Combination of 18 & 25mm PLT. Edge banding should be with matching PVC lipping file hanger inside the file drawer, side central lock.

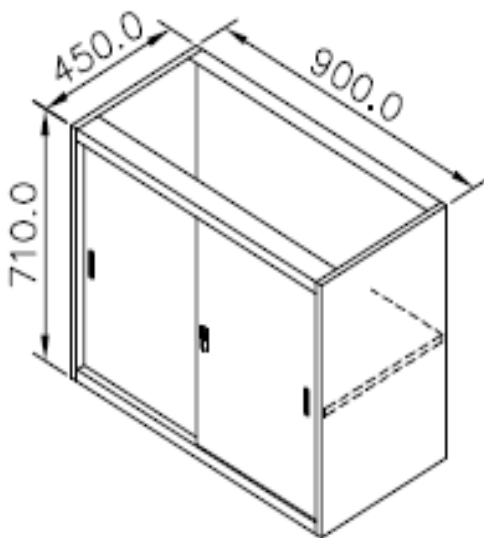
CATEGORY (E) - STORAGE:

COMMON SPECIFICATIONS for E(i) to E(iv) detailed below:

- Construction & Material: Rigid Knock down construction made of Prime Quality CRCA Steel of 0.8 mm Thick (except storage E(iv)).
- Sliding Door should be with top hanging arrangement to prevent Derailment.
- Each door should be provided with 2 Plastic rollers having steel ball bearing for smooth movement of door & less noise.
- Locking & handle Snap on type should be aesthetically appealing die cast 5 Lever Cam lock for safe locking.
- Plastic flush & recessed handle to be provided.
- Shelving should be Height wise Adjustable.
- Uniformly Distributed Load Capacity per each full shelf should be for 80 Kg maximum.
- Level Screw type with hex plastic base (add in unit height min.8 mm & additional 5 mm max. for adjustment).
- Finish should be Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10).
- Door for Storage E (iv) should be in plain glass with thickness 5 mm.

(E)(i) STORAGE - MODEL 1

DRAWING

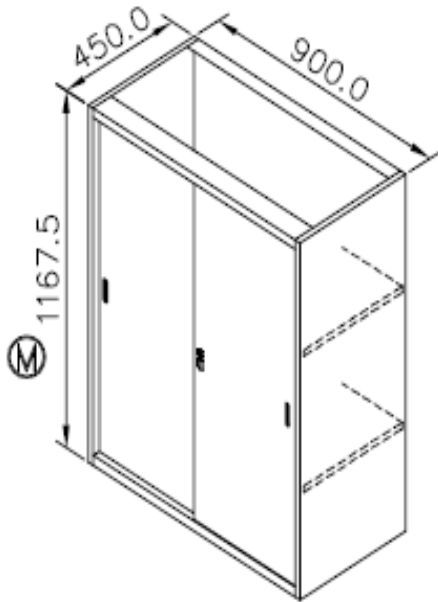


DIMENSION

W 900 D 450 H 700 to 720mm

(E)(ii) STORAGE - MODEL 2

DRAWING

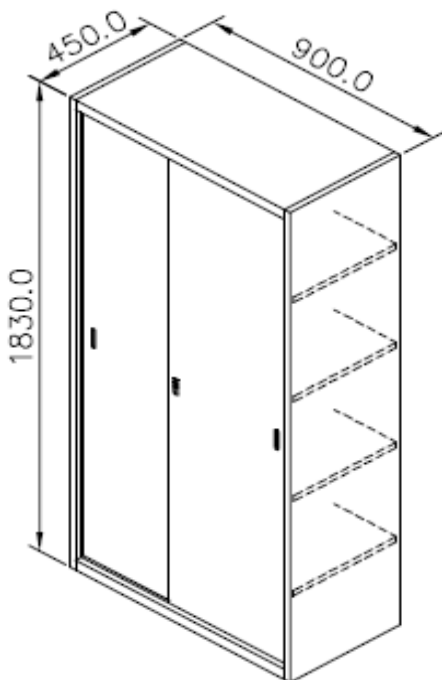


DIMENSION

W 900 x D 450 x H 1150 to 1170mm

(E)(iii) STORAGE - MODEL 3

DRAWING

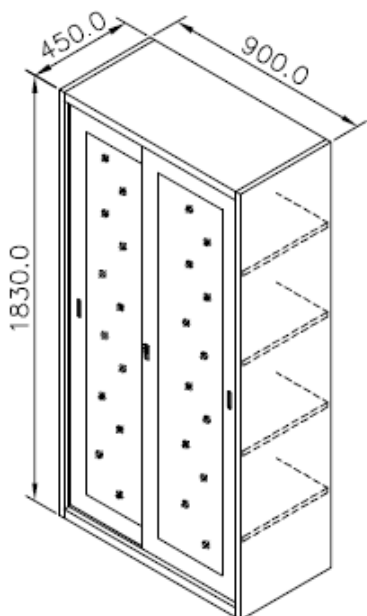


DIMENSION

W 900 x D 450 x H 1830 to 1850mm

(E)(iv) STORAGE - MODEL 4

DRAWING



DIMENSION

W 900 x D 450 x H 1830 to 1850mm
 Plain glass door with thickness 5 mm

(E)(v) STORAGE - MODEL 5

SPECIFICATIONS:

- Size : W 1400 x D 470 x H 760
- Top Panel : 25 mm MFC,
- Door Panels : 18 mm MFC,
- All Other Panels : 18 mm MFC, Handle: Metal

DRAWING



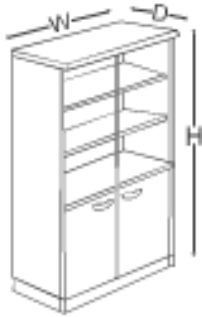
Size	W	D	H
	1400	470	760

(E)(vi) STORAGE - MODEL 6

SPECIFICATIONS:

Size	: W 790 x D 400 x H 2000 to 2020 mm
Top Panel	: 25 mm MFC
Bottom Panel	: 25 mm MFC
Wood Door Panels	: 18 mm MFC
Glass Doors	: 5 mm
All Other Panels	: 18 MFC
Handle	: Metal

DRAWING



Size	W	D	H
	790	400	2010

F(i) Computer Table

Specifications

It should be made of particleboard feature keyboard pull out trays and lockable castors along with a lockable storage unit with the following specifications.

Width	:	1200 mm
Depth	:	600 mm
Height	:	750 mm



IMPORTANT NOTE:

1. Successful bidders will be decided for each item of furniture listed above, separately.
2. The colour of the fabric to be used in the furniture will be specified wherever necessary, while placing specific orders.
3. Annexure (duly filled-in) along with necessary enclosures to be submitted at the time of applying for the tender.
4. Earnest Money Deposit (EMD) for Rs.1,00,000/- (Rupees One lakh only) Demand Draft / Banker's Cheque drawn in favour of " The Administrative Officer, O/o. The Principal Chief Commissioner of Income Tax, Chennai-34" should be enclosed along with the tender document.
5. Tender Document should compulsorily be signed on all pages.

Sd/-
(B.JAYARAGAVAN)(I.R.S.)
Joint Commissioner of Income Tax (H.Qrs)(Admn.)
O/o.Principal Chief Commissioner of Income Tax
Chennai

TECHNICAL BID DOCUMENT

(ANNEXURE-I)

1. Name of the party :
2. Address (with Tel No. & Fax No.) :
3. Name & Address of the Proprietor / Partners / Directors (with Mobile No. & Email-id) :
4. Contact Person(s) with Designation (with Mobile No. & Email-id) :
5. Details of Sales Tax Registration along with evidence. : (YES / NO)
6. Permanent Account Number (PAN) : (YES / NO)
7. ISO 9001:2000 Certificate : (YES / NO)
8. ISO: 14001 Certificate : (YES / NO)
9. Indian Orthopaedic Association / All India Occupational Therapists Association : (YES / NO)
10. Green Guard Certificate : (YES / NO)
11. Business & Institutional Furniture Manufactures Association (BIFMA) : (YES / NO)
12. Evidence for filing of IT returns along with Income and Expenditure Account & Balance sheet for the Assessment year 2013-14 to be enclosed : (YES / NO)
13. Evidence for Gross Contractual Receipts being more than Rs.3 Crores, in the form of audited accounts for the Financial Year ending on 31-Mar-2014 : (YES / NO)
14. Name and Address of two clients of in Chennai where inspection can be arranged. : (YES / NO)
15. Earnest Money Deposit (EMD) : (YES / NO)

DECLARATION

I/We hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I/We understand that in case any deviation is found in the above statement at any stage, I/we will be blacklisted, my Earnest Money Deposit (EMD) forfeited and that I/We will not be permitted to have any dealing with the Department in future.

(Signature of Authorized Signatory with date)

FINANCIAL BID DOCUMENT**(ANNEXURE-II)**

1. Name of the Party :
2. Address (with Tel No. & Fax No.) :
3. Name & Address of the Proprietor / Partners / Directors (with Mobile No.) :
4. Contact Person(s) (with mobile number) :
5. Rates (Both in words and figures) :

S No.	Item Serial No.	Rate per unit (Rs.) (Exclusive of taxes)
1	A(i)	
2	A(ii)	
3	A(iii)	
4	A(iv)	
5	B(i)	
6	B(ii)	
7	B(iii)	
8	B(iv)	
9	C	
10	D(i)	
11	D(ii)	
12	D(iii)	
13	D(iv)	
14	D(v) - Type 1	
15	D(v) - Type 2	
16	D(v) - Type 3	
17	D(vi) - Type 1	
18	D(vi) - Type 2	
19	D(vi) - Type 3	
20	E(i)	
21	E(ii)	
22	E(iii)	
23	E(iv)	
24	E(v)	
25	E(vi)	
26	F(i)	

* The applicable taxes shall be shown separately in percentage and amount.

DECLARATION

I/We hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/We understand that in case any deviation is found in the above statement at any stage, I/We will be blacklisted and will not be permitted to have any dealing with the Department in future.

(Signature of Authorized Signatory with date)