

**DIRECT TAXES REGIONAL TRAINING INSTITUTE**  
**(A Division of National Academy of Direct Taxes, Nagpur)**  
**46, M G Road, Nungambakkam**  
**Chennai 600 034**  
**Tel: 2833 8846**

DI/RTI/Chn/26 A/Library/2014-15

13<sup>th</sup> January, 2015

**LIMITED TENDER FOR SUPPLY OF SONY BRAND ELECTRONIC ITEMS  
FOR RESOURCE CENTRE-CUM-LIBRARY**

The Direct Taxes Regional Training Institute, Chennai invites sealed tenders from the authorized dealers of “**Sony brand Electronic items** ” for supply of the following items and model nos. and who operate from Chennai for Resource Centre-cum-Library to be set up at Direct Taxes Regional Training Institute, Chennai, subject to the following terms and conditions:

Sl.No.	Description of Item	Brand & Model No.	Quantity
1	LED Television	Sony Bravia KVL-46EX430	1 No.
2	DVD Blue-ray Player	Sony BDP-S380	1 No.

**Terms and Conditions:**

1. Tender shall be submitted in 2 parts in the specified formats:

- (a) Technical bid (Annexure - A)
- (b) Financial bid (Annexure - B)

2. Technical bid shall contain the following:

- (a) Authorization letter issued by the respective brand manufacturers to sell their products, in the case of Authorized Dealers.
- (b) Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees Ten Thousand only) in the form of Demand Draft / Bankers” Cheque of scheduled bank drawn in favour of “The Administrative Officer, O/o Director, Direct Taxes Regional Training Institute, Nungambakkam, Chennai - 34”.
- (c) Permanent Account Number (PAN)
- (d) Return of income filed along with a certified copy of the P & L account and Balance Sheet, evidencing that the Gross Turnover for the Financial Year 2013-14 (Asst. Year 2014-15) is over Rupees 25 lakhs.
- (e) Evidence for having supplied **Sony products** to Central Government Departments / Public Sector undertaking in the last one year.
- (f) Bidder must have Sales Tax Registration. Evidence should be enclosed.

3. Financial bid shall indicate **rate per unit exclusive of all applicable taxes** and duly indicating the applicable taxes and their percentage.
4. The above two bids shall be submitted in 2 separate sealed covers addressed to the Joint Director of Income Tax (Trng.),DTRTI, No.46, New no.108, Mahatma Gandhi Road, Nungambakkam, Chennai - 600 034 upto **4.00 PM on 04-Feb-2015**.
5. The sealed covers shall be superscribed with “**Technical Bids for supply of Sony brand Electronic items for Resource Centre-cum-Library**” and “**Financial Bids for supply of Sony brand Electronic items for Resource Centre-cum-Library**” separately. Technical bids shall be opened on **05-Feb-015 at 11.00 AM in the presence of bidders at Conference Room, DTRTI, Ground Floor** at the above address. The financial bids of successful **technical bids only will be opened subsequently on the same day at 4.00 PM.**
6. Each page of the technical bid containing specification and financial bid should be signed and stamped by the bidder or its authorized signatory.
7. **The rates quoted shall be valid upto 31-Mar-2015.**
8. The selected suppliers shall be in a position to supply the **Sony brand Electronic items** within 7 days of placing the purchase orders.
9. The Institute reserves the right to place orders for all or any of the item.
10. The Institute may also increase or decrease the quantity of items.

**Sd/-**

**(S.SWAMINATHAN )**  
Joint Director (Trng.)  
For Director  
DTRTI, Chennai – 600 034

## Annexure A

### **TECHNICAL BID DOCUMENT FOR SUPPLY OF Sony brand Electronic items**

1. Name of the party :
2. Address (with Tel No. & Fax No.)
3. Contact Person(s) with Designation :  
(with Mobile No. & Email-id)
4. Details of Sales Tax Registration along with evidence :
5. Authorized letter issued by the respective brand  
manufacturers to sell their products : **(YES / NO)** enclosed
6. Permanent Account Number (PAN) :
7. Evidence for filing of IT returns along with a  
certified copy of the P & L Account and Balance sheet  
for the Financial year 2013-14 (Asst. year 2014-15)  
to be enclosed :
8. Evidence for Gross Contractual Receipts  
being more than Rs.25 Lakhs, in the form  
of audited accounts for the Financial Year  
ending on 31-Mar-2014
9. Earnest Money Deposit (EMD) details :

### **DECLARATION**

I/we \_\_\_\_\_ hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/we understand that in case any deviation is found in the above statement at any stage, I/we will be blacklisted, my/our Earnest Money Deposit (EMD) forfeited and that I/we will not have any dealing with the Institute in future.

(Signature of Authorized Signatory with date)

## Annexure B

### FINANCIAL BID DOCUMENT FOR SUPPLY OF Sony brand Electronic items

1. Name of the party :
2. Address (with Tel No. & Fax No.) :
3. Contact Person(s) with Designation :  
(with Mobile No. & Email-id)
4. Rates (Both in words and figures) :

Sl.No.	Description of items	Brand & Model No.	Rate per unit (Rs.)	Tax (Rs.)	Total (Rs)
1	LED Television	Sony Bravia KVL-46EX430			
2	DVD Blue-ray Player	Sony BDP-S380			
	<b>Grand Total (Rs.)</b>				

\* The applicable taxes shall be shown separately in percentage and amount.

### D E C L A R A T I O N

I/we \_\_\_\_\_ hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/we understand that in case any deviation is found in the above statement at any stage, I/ we will be blacklisted and will not have any dealing with the Institute in future.

(Signature of Authorized Signatory with date)